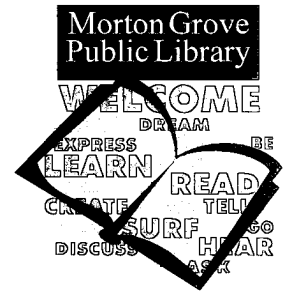


MORTON GROVE PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
SEPTEMBER 8, 2011



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Mission Statement

The Morton Grove Public Library will provide a place offering materials, programs and services to assist the community in its pursuit of personal growth and lifelong learning.

Vision Statement

Morton Grove Public Library will meet the needs of its growing increasingly diverse community by providing services and partnering with other community organizations. All will be welcome to follow their interests, expand their dreams, learn new skills and interact with other members of the community to enhance their quality of life. The Board of Trustees and staff will work together to serve the public and respond to the changing roles of libraries.

1. Call to Order & Pledge of Allegiance

President Albers called the meeting to order at 7:03 p.m.

2. Roll Call

Secretary Berg called the roll.

Trustees Present: Mark Albers, President; Paul Berg, Secretary; David Calimag; Arthur Goldstein; Dan Hoffman; Cathy Peters, Treasurer; Christa Quinn

Others Present: Kevin Justie, Co-Director; Head of Automated & Technical Services; Natalya Fishman, Co-Director; Head of Reference; Blanche Miyamoto, Administrative Assistant; Frank Tennant, Legal Counsel; seven additional staff, fourteen patrons, four media

3. Minutes

Minutes of the regular meeting of July 14, 2011 were reviewed.

Motion by Trustee Peters to approve the minutes.
Seconded by Trustee Berg.
Approved by voice vote

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Minutes of the Executive Session meeting of July 7, 2011 were reviewed.

Motion by Trustee Peters to approve the minutes.
Seconded by Trustee Calimag.
Approved by voice vote.

4. Special Reports – None

5. Public Comments – None

6. President's Report

- The board meetings will now be taped for more accessibility to the public.
- The agenda now has public comments at the beginning and at the end of the meeting.

7. Treasurer's Report

Treasurer Peters presented the August reports, which included a review of the cash statement, accounts payable and income statement.

It was noted that the trustees due to the cancellation of the August board meeting did not receive the July financial reports. The reports will be emailed to the trustees.

The large figure for account 4010, professional salary in the August income statement is because there were three pay periods in August.

MGPL Financial Reporting. Dan Berg from Sikich will be at the October board meeting to review the report.

The Board accepted the Treasurer's Report.

8. Committee Reports

Finance Committee – September 6, 2011 meeting, Treasurer Peters reporting. The finance committee has scheduled meetings with two financial investment companies for an overview of how their company could manage the library's investments.

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The next meeting was scheduled for Tuesday, October 4, 2011 at 4:15 p.m.

Building and Grounds – None

Policy - None

9. Staff Reports

Directors' Report

Co-Directors Justie and Fishman reporting:

- July was the highest in circulation for 2011 and August was the next highest.
- Color printing is now available to the public for a fee.
- IPLAR is past due and will need to be completed before applying for the Per Capita grant.
- Tours of the Library for trustees have been tentatively scheduled for 6:00 p.m. Friday on September 16, 2011 or any morning during the week of September 12 to 16, 2011. Trustees will email Kevin or Natalya for scheduling.
- Due to some inconsistencies in the Employee Handbook, additions will be issued to employees.
- The Summer Reading Challenge for YS and Adult were very successful.
- September is the new library sign up card month.

Corporate Counsel

Co-Directors continue to work with counsel on employee issues.

Co-Directors are working with counsel on putting together a policy for email retention.

10. New Business

Building Improvements ADA

The Building and Grounds committee will meet to discuss this matter.

Director Search

Dates to meet will be emailed to the Search committee.

St. Martha Parking Lot

Trustee Peters, Co-Directors Justie and Fishman met with Father Dennis to discuss the term sheet of the St. Martha parking lot. Communication continued with the library and the Archdiocese of Chicago.

Motion by Trustee Peters to approve the 3 year term sheet with St. Martha for the 30 spaces in the parking lot pending legal approval of lease agreement, depending upon approval of the Board attorney.

Seconded by Trustee Calimag.

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Roll call vote:

Berg	Yes	Hoffman	No
Calimag	Yes	Peters	Yes
Goldstein	Yes	Quinn	No

Motion passed by a vote of 4 to 2.

Bylaws Reviewed by Executive Committee

The committee is working on updating the bylaws.

Book Fine Caps

The book fine caps have been set at \$5.00 – if fines reach \$5.00 then borrowing is blocked. The proposal is to raise the caps to \$15.00.

Motion by Trustee Quinn to increase the limit of book fine caps from \$5.00 to \$15.00.

Seconded by Trustee Hoffman

Approved by unanimous roll call vote.

11. Public Comments – Non-Agenda Items

Larry Levin and Mary Ann Rohn expressed their appreciation of the work of Rosetta Metz, MGPL's former Head of Outreach, PR and Program.

Pat Kansoer thanked the board for moving the meeting to the Baxter Room, and had several other comments concerning the recent newspaper articles about the library, the parking lot lease, discussions between trustees and legal counsel, the auditor's report, the library's investment policy, and difficulty in hearing the speakers from the back of the room.

Motion by Trustee Peters to move into executive session at 8:32 p.m.

Entered regular meeting from executive session at 9:45 p.m.

Motion by Trustee Berg to approve the Executive session minutes as amended in Executive session.

July 14, 2011.

Seconded by Trustee Peters.

Approved by voice vote.

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11. Communications

None

Meeting was adjourned at 9:51 p.m.


Secretary