

**MORTON GROVE PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**MINUTES OF THE REGULAR MEETING**  
**SEPTEMBER 10, 2009**

*Mission Statement*

*The Morton Grove Public Library will provide a place offering materials, programs and services to assist the community in its pursuit of personal growth and lifelong learning.*

*Vision Statement*

*Morton Grove Public Library will meet the needs of its growing increasingly diverse community by providing services and partnering with other community organizations. All will be welcome to follow their interests, expand their dreams, learn new skills and interact with other members of the community to enhance their quality of life. The Board of Trustees and staff will work together to serve the public and respond to the changing roles of libraries.*

**1. Call to Order**

President Hoffman called the meeting to order at 7:02 p.m.

**2. Roll Call**

Secretary Sykes called the roll.

***Trustees Present:*** Bernadette Fahy; Arthur Goldstein, Treasurer; Dan Hoffman, President; David Levin; Renée Miller; Agnes Quinn; Jan Sykes, Secretary

***Others Present:*** Benjamin Schapiro, Director; Kevin Justie, Assistant Director/Coordinator of Automated & Technical Services; Natalya Fishman, Head of Reference; Rosetta Metz, Community Outreach Coordinator; Blanche Miyamoto, Administrative Assistant

***Visitors:*** Jamie Rachlin, BMO Capital Markets; Joseph M. Huberty, Engberg Anderson; Eric M. Poders

## Minutes of Board of Trustees Meeting- September 10, 2009-Page 2

### 3. Minutes

Minutes of the regular meeting of August 27, 2009 were reviewed.

**Motion** by Trustee Goldstein to approve the minutes.  
Seconded by Trustee Fahy.  
Approved by voice vote.

Correction to the minutes on page 3, number 9 on the Agenda, under "Unfinished Business", "New Building", change "He" to Mayor Staackmann.

### 4. Public Comments – None

Trustee Miller entered

#### **Engberg Anderson (architect firm) Presentation**

Joseph Hurberty gave a power point presentation of a proposal for a study of the Morton Grove Public Library that will look at the following:

1. Condition of the facility
2. How well the building functions
3. Identifying space needs
4. Exploring options

An interesting point Joseph mentioned is that libraries are thought of as a "third place" for people to gather socially and exchange ideas. Social events and interacting activities at libraries are just as important as books.

Joseph was asked to express his first reaction to the MGPL building.

1. It was like a maze to get into the building.
2. The bay windows add a good warm touch.
3. It felt claustrophobic.
4. It felt old and antiquated.

### 5. Treasurer's Report

Treasurer Goldstein presented the August reports, including a review of the cash statement, accounts payable and income statement.

The Board accepted the Treasurer's Report.

---

### 6. Committee Reports

**Finance Committee** – September 9, 2009 meeting, Treasurer Goldstein reporting.

The committee reviewed the August financial reports.

## **Minutes of Board of Trustees Meeting–September 10, 2009-Page 3**

President Hoffman suggested that the trustees look at line items of income statements for September and next month in planning for the 2010 Budget.

The next meeting was scheduled for Tuesday, October 6, 2009 at 4:30 p.m.

***Building and Grounds*** -None

***Policy*** – None

***Fund Development Planning*** – Chairman Hoffman reporting.

The committee is waiting on staff for input on the Strategic Plan report. The information from staff will be given to Trustee Sykes by September 24, 2009. Trustee Sykes will then write up the final Strategic Plan report and present it to the board for approval at the October 8<sup>th</sup> meeting.

### **7. Friends of the Library Report – None**

#### **BMO Capital Market Presentation**

Jamie Rachlin gave an overview of BMO Capital Markets; talked about Municipal Securities Capabilities and Referendum Strategy & Support. Highlights of the presentation:

1. Building America Bond - a taxable bond that is advantageous to libraries
2. Communicate to the community the tax value per home to fund a new library.
3. Communicating with the community by:
  - a. A fact sheet
  - b. Good slogan
  - c. Organize committees using well-respected community leaders
  - d. Speaking engagements
  - e. Advertisements – example: car sticker
4. Illinois Ethics Laws state that trustees and staff can't campaign or be on a committee.

### **8. Librarian's Report**

#### ***Statistics***

Year to Date total circulation is 233,347, 9.7% more than the same period in 2008 (212,738).

Website hits from non-staff users were 208,826 for August, down from July by 9,762.

## **Minutes of Board of Trustees Meeting-September 10, 2009-Page 4**

Patron registrations show a net loss of 54 from July at 9,325 active cards, with 118 new patrons and 202 renewals. This represents 41.5% of the Morton Grove population with active cards.

MyMediaMall downloads were 49 for August. Registration now totals 421 with 17 patrons joining.

### ***New Young Adult Services Librarian***

An offer was made to a candidate for the position of Young Adult Services Librarian.

### ***Scholastic Library Publishing National Library Week Grant***

The grant is for \$3,000. Terry Carey, Rosetta Metz and Nancy Brothers are working on the application.

### ***Retirement Party***

September 29, 2009 is the scheduled date for Bonnie Zeitlin's Retirement Party in the Activity Room. All trustees are invited.

### ***I-Go Car Sharing Proposal***

Director Schapiro will be meeting with the Business Development Manager, Richard Kosmacher to further discuss this proposal. The board is interested in this proposal.

## **9. Unfinished Business**

### ***New Building***

President Hoffman will follow up with Mayor Dan Staackmann from his last meeting with Mayor Staackmann on the library's situation.

President Hoffman and Director Schapiro met with a Comcast representative on Tuesday, September 8, 2009 and talked about opportunities of working together with Comcast for the Library's plan for the potential remodeling/expansion.

President Hoffman contacted the real estate person from the Archdiocese of Chicago for further uses of St. Martha's parking facilities and is waiting for a response.

## **10. New Business**

### ***Review of Per Capita Grant Requirements***

The trustees have reviewed Chapter 75 of the Illinois Library Laws & Rules and policies and procedures pertaining to village libraries, thereby, satisfying the Per Capita Grant requirements.

## **Minutes of Board of Trustees Meeting-September 10, 2009-Page 5**

### ***Smies & Associates***

Director Schapiro asked the board if they were still interested in inviting Smies & Associates for a presentation. The board agreed that the invitation was not necessary.

### ***Communications***

#### ***Morton Grove Public Officials & Administrators Meeting***

The meeting is scheduled for Tuesday, September 15, 2009, 4:00 p.m., at Morton Grove School District 70, Park View School.

### ***Calendar Meetings and Events***

Email trustees in advance on upcoming meetings and events.

### ***Annual Building Walk-Thru***

The scheduled walk-thru of the library will be at the October meeting beginning at 7:00 p.m.

Meeting was adjourned at 9:50p.m.

---

**Secretary**