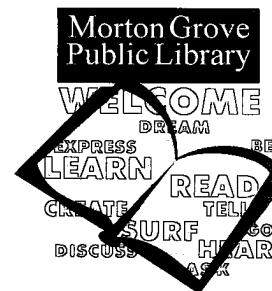


MORTON GROVE PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
NOVEMBER 10, 2011



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1. Call to Order & Pledge of Allegiance

President Albers called the meeting to order at 7:00 p.m.

2. Roll Call

Secretary Berg called the roll.

Trustees Present: Mark Albers, President; Paul Berg, Secretary; David Calimag; Arthur Goldstein; Dan Hoffman; Cathy Peters, Treasurer; Christa Quinn

Others Present: Kevin Justie, Co-Director; Assistant Director; Natalya Fishman, Co-Director; Head of Reference Services; Blanche Miyamoto, Administrative Assistant; Carol Flood, Administrative Assistant; Karina Guico, Programming Assistant; Frank Tennant, Legal Counsel; three additional staff, 9 patrons, three media

3. Minutes

Minutes of the regular meeting of October 13, 2011 were reviewed.

Motion by Trustee Peters to approve the minutes.
Seconded by Trustee Goldstein.
Approved by hand vote.

Minutes of the executive session meeting of October 13, 2011 were reviewed.

Motion by Trustee Peters to approve the minutes.
Seconded by Trustee Berg.
Approved by hand vote.

Minutes of the special board budget meeting of October 25, 2011 were reviewed.

Motion by Trustee Peters to approve the minutes.
Seconded by Trustee Calimag.
Approved by hand vote.

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4. Special Reports – None

5. Public Comments – Agenda Items Only - None

6. President's Report

The 2012 Budget has been finalized.

7. Treasurer's Report

Trustee Peters presented the October reports, which included a review of the cash statement, accounts payable and income statement.

Trustee Peters read the new figures of the revised cash statement. With the vast majority of property tax from the state being received, the fund balance is now approximately two million dollars.

Trustee Quinn asked when the balance of the property tax from the state would be received. There is no set time, it is received at random times.

Trustee Berg questioned the check amount for EBSCO, one of the library vendors. The charge is a renewal charge for a year of periodical subscriptions.

The Board accepted the Treasurer's Report.

8. Committee Reports

Finance Committee – Trustee Peters reporting.

Defer to New Business a) Facility License Agreement – Parking at St. Martha

The next meeting was scheduled for Tuesday, December 6, 2011 at 4:15 p.m.

Building and Grounds –Trustee Quinn reporting.

Discussion continued on defining the scope of work needed for the ADA and Illinois Code Compliance and getting MGPL up to Illinois accessibility code.

Trustee Goldstein questioned the starting of any new improvement because from his understanding of Title 71: Public Buildings, Facilities and Real Property Chap. 1, that would lead to extra cost and put the library in a position of needing to be in full compliance.

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Trustee Quinn stated her understanding that under Title 71, full compliance is not mandatory if the cost of improvement does not exceed \$100,000. A decision was made to schedule a Building and Grounds committee meeting to set priorities on compliance improvements. The committee will set a tentative date during the week and communicate this information to those involved.

Policy - None

9. Staff Reports

Directors' Report

Co-Director Justie reporting:

- The library's 2012 draft budget was sent to Ryan Horne, the Village Finance Manager.
- MGPL will have a new radio alarm system sometime in December. The Village of Morton Grove owns this system. This radio will notify Red Center, the 911 dispatch center, when a smoke or heat detector or fire alarm pull station is activated.
- The board received a new version of the St. Martha parking lot contract.

Co-Director Fishman reporting.

- October circulation was up 4.5% over October of 2010. This was the 18th consecutive month that circulation has exceeded the same month of the previous year.
- The library received two awards. The first award was from I.L.A. for the Low Vision Fair. The second award was from the Village of Morton Grove for being one of the Seven Wonders of Morton Grove.
- The VHS collection will be removed by the end of the year due to the decline in circulation. The space gained will be used for the DVD collections.

Corporate Counsel

Legal Counsel Frank Tennant worked with the Archdiocese of Chicago and Co-Directors Justie and Fishman in a collective effort resulting in a new version of the license agreement for the use of the St. Martha's parking lot.

10. Old Business

Facility License Agreement – Parking at St. Martha

- In the new version of the facility license agreement, most changes the library requested were granted. Highlights of the discussion of the license agreement are as follows:

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1. MGPL will receive notice of restriction of parking spaces, specifying the time, date and event. In such occurrence, the library will be provided other spaces.
2. The license is revocable at any time by St. Martha or MGPL without proper notice.

Motion by Trustee Peters to approve the facility license agreement as presented.

Seconded by Trustee Quinn.

Roll call vote:

Trustee Berg	Yes
Trustee Calimag	Yes
Trustee Goldstein	Yes
Trustee Hoffman	Yes
Trustee Peters	Yes
Trustee Quinn	Yes
Trustee Albers	Yes

Approved by unanimous roll call vote.

2012 Budget as Presented at Special Meeting October 25, 2011

The 2012 budget was put in each trustees' packet to review before the board meeting.

Motion by Trustee Peters to approve the 2012 Budget as presented.

Seconded by Trustee Goldstein.

Roll call vote:

Trustee Berg	Yes
Trustee Calimag	Yes
Trustee Goldstein	Yes
Trustee Hoffman	Yes
Trustee Peters	Yes
Trustee Quinn	Yes
Trustee Albers	Yes

Approved by unanimous roll call vote.

11. New Business

Retention of Financial Advisor

The finance committee reviewed the proposals of PMA and Raymond James and recommended that MGPL enter into a resolution with PMA to manage the library's investment portfolio. The finance committee would like to see an improvement in the rate of return of library funds. Hiring PMA will start MGPL on this path. Questions from Trustee Goldstein about investing and Trustee Hoffman about handling of funds were answered.

Motion by Trustee Berg to approve retention of PMA as investment advisor.
for MGPL.

Seconded by Trustee Peters.

Roll call vote:

Trustee Berg Yes

Trustee Calimag Yes

Trustee Goldstein Yes

Trustee Hoffman Yes

Trustee Peters Yes

Trustee Quinn Yes

Trustee Albers Yes

Approved by unanimous roll call vote.

Violation of Closed Session Confidentiality by Trustee Hoffman

Trustee Hoffman voiced that he did not see any evidence of a violation of the closed session. He acknowledged that he recorded the closed session but did not share any information to the public.

President Albers responded, saying that some of the information of the closed session coincidentally appeared on the public website.

President Albers also reminded Trustee Hoffman that only one recording of the closed session is allowed.

12. Public Comments – Non-Agenda Items

Ellie Davis, MG resident, voiced her concern about the limited reciprocal borrowing of books at the Skokie Public Library for MG residents.

President Albers informed the public that he met with the Director and the Board President of the Skokie Public Library and it was for budget reasons that the current loan policy was implemented by SPL.

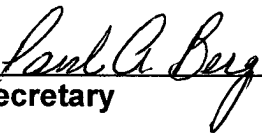
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Joan O'Connell, MG resident, commented that Trustee Hoffman was not acting in the best interest of the library and that he should resign.

Laura Frisch, MG resident, had several comments:
First, she was unclear about MGPL's 2012 budget.
Second, she questioned the board concerning the search for a new director.

14. Adjournment

Meeting was adjourned at 8:17 p.m.


Secretary