

**MORTON GROVE PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**MINUTES OF THE REGULAR MEETING**

**MAY 12, 2011**

*Mission Statement*

*The Morton Grove Public Library will provide a place offering materials, programs and services to assist the community in its pursuit of personal growth and lifelong learning.*

*Vision Statement*

*Morton Grove Public Library will meet the needs of its growing increasingly diverse community by providing services and partnering with other community organizations. All will be welcome to follow their interests, expand their dreams, learn new skills and interact with other members of the community to enhance their quality of life. The Board of Trustees and staff will work together to serve the public and respond to the changing roles of libraries.*

**1. Call to Order**

President Hoffman pro tem called the meeting to order at 7:00 p.m.

**2. Roll Call**

Secretary Goldstein pro tem called the roll.

**Trustees Present:** Laura Frisch; Arthur Goldstein, Treasurer; Dan Hoffman; Secretary; Larry Levin, Renée Miller

**New Trustees Present:** Mark Albers; Paul Berg; David Calimag; Catherine Peters; Christa Quinn

Village Trustee: Larry Gomberg

Absent: Bernadette Fahy

**Others Present:** Benjamin Schapiro, Director; Kevin Justie, Assistant Director/Coordinator of Automated & Technical Services; Natalya Fishman, Head of Reference; Rosetta Metz, Community Outreach Coordinator; Blanche Miyamoto, Administrative Assistant; Caitlin Savage, Head of Circulation; Nancy Brothers; Programming/PR; Karina Guico, Programming

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**Visitors:** Dan Berg, Partner of Sikich LLP; Tom Hoffman and Joe Huberty, Enberg Anderson; Terry Liston, Corporation Counsel at the Village of Morton Grove; Estelle Cooperman, Agnes Quinn; Gil Peters, Shel Marcus, John Thill, Eric Poders; Mrs. Calimag; Jacky Liston, Director of the MG Chamber of Commerce; Carrie Miller, reporter from Morton Grove Patch; two other MG residents

### **3. Minutes**

Minutes of the regular meeting of April 14, 2011 were reviewed.

**Motion** by Trustee Larry Levin to approve the minutes.  
Seconded by Trustee Goldstein.  
Approved by voice vote.

Minutes of the executive session meeting of April 14, 2011 were reviewed.

**Motion** by Trustee Goldstein to approve the minutes.  
Seconded by Trustee Miller.  
Approved by voice vote.

### **Swearing in of New Trustees**

Terry Liston, Corporation Counsel at the Village of Morton Grove, swore the following trustees into office: Mark Albers; Paul Berg; David Calimag; Catherine Peters and Christa Quinn.

### **Audit Presentation**

Dan Berg, Partner of Sikich LLP, presented the 2009 Audit report pertaining to the Morton Grove Public Library. After the presentation Trustee Quinn asked Dan what advice he would give to the Board. Dan's response was for the board to pay attention to the budget on a monthly basis, to the financial income statement and to check how the money is spent and how it is recorded. He emphasized that the budget is a plan and the board should stick to the plan.

### **ADA Compliance and Building Condition Presentation**

Tom Hoffman and Joe Huberty used a power point presentation to show the lack of current ADA compliance and the condition of the library building.

### **4. Public Comments - None**

### **5. Treasurer's Report**

Treasurer Goldstein presented the April reports, which included a review of the cash statement, accounts payable and income statement.

The Board accepted the Treasurer's Report.

**6. Committee Reports**

**Finance Committee** – May 10, 2011 meeting, Treasurer Goldstein reporting. The committee reviewed the April financial reports.

The next meeting was scheduled for Tuesday, June 7, 2011 at 5:00 p.m.

**Building and Grounds** - None

**Policy** - None

**Building Development Committee** – None

**7. Friends of the Library Report** – None

**8. Librarian’s Report**

**Welcoming New Trustees**

Director Schapiro welcomed the new trustees to the Library Board. His goal as director is to make their job as easy and productive as possible. He encouraged the trustees to meet with him.

Due to the lengthy meeting, Director Schapiro decided not to highlight his report.

**9. Unfinished Business** - None

**10. New Business**

**Website Redesign Bids**

Director Schapiro and Assistant Director Kevin Justie evaluated the vendors and recommended Americaneagle.com. Funds for the website redesign will come from the 2011 Per Capita Grant at the estimated amount of \$20,000/

**Motion** by Trustee Goldstein to approve the recommended vendor Americaneagle.com to do the redesign of the library’s website.

Seconded by Trustee Peters

Roll call vote:

Trustee Albers	Yes	Trustee Peters	Yes
Trustee Berg	Yes	Trustee Quinn	Yes
Trustee Calimag	Yes		
Trustee Goldstein	Yes		
Trustee Hoffman	Yes		

Approve by unanimous roll call vote.

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### ***Approval of WIN Wellness Screening***

**Motion** by Trustee Quinn to approve the hosting of the WIN Wellness Screening at MGPL.

Seconded by Trustee Paul Berg.

Approved by voice vote.

### ***Tree Removal Bids***

Three bids were presented to the Board for review. They were Autumn Tree, Sunrise Tree Care and Nels J. Johnson tree Experts, Inc.

**Motion** by Trustee Peters to approve the proposal from Nels J. Johnson Tree Experts, Inc. to remove the maple and the blue spruce.

Seconded by Trustee Quinn.

Roll call vote:

Trustee Albers                      Yes

Trustee Berg                        Yes

Trustee Calimag                    Yes

Trustee Goldstein                 Yes

Trustee Peters                     Yes

Trustee Quinn                     Yes

Approved by unanimous roll call vote.

### ***HVAC Replacement Bids***

Tabled. Did not receive bids.

### ***Board President Vacancy***

**Motion** by Trustee Berg to elect Trustee Albers as Board President.

Seconded by Trustee Peters.

Approved by voice vote.

Trustee Peters stated that the newly elected board could elect new officers. One board cannot bind another board. This aroused discussion. Terry Liston, Corporation Counsel from the Village of Morton Grove verified that Trustee Peters' statement was correct.

**Motion** by Peters to elect Trustee Hoffman as Board Secretary.

Seconded by Trustee Goldstein.

Approved by voice vote.

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**Motion** by Trustee Berg to elect Trustee Peters as Board Treasurer.  
Seconded by Trustee Goldstein.  
Approved by voice vote.

**11. Communications**

None

Meeting was adjourned at 9:57 p.m.

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**Secretary**