

**MORTON GROVE PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**MINUTES OF THE REGULAR MEETING**  
**MAY 14, 2009**

**1. Call to Order**

President Hoffman called the meeting to order at 7:30 p.m.

**2. Roll Call**

Secretary Sykes called the roll.

**Trustees Present:** Bernadette Fahy; Dan Hoffman, President;  
Renée Miller; Agnes Quinn; Jan Sykes, Secretary  
**Absent:** Arthur Goldstein; Trustee elect David Levin

**Others Present:** Benjamin Schapiro, Director; Kevin Justie,  
Assistant Director/Coordinator of Automated & Technical  
Services; Natalya Fishman, Head of Reference; Blanche  
Miyamoto, Administrative Assistant

**Visitors:** Rosetta Metz, Community Outreach Coordinator; Eric  
M. Poders;

**Swearing in Ceremony** – Trustee elect Bernadette Fahy was  
administered the oath of office by Secretary Sykes.

**3. Minutes**

Minutes of the regular meeting of April 16, 2009 were reviewed.

**Motion** by Trustee Quinn to approve the minutes.  
Seconded by Trustee Miller.  
Approved by voice vote.

The subject of the content of the board minutes was introduced by  
President Hoffman. Discussion ensued. The board decided that they  
would pay closer attention to the content of the minutes and if  
clarification is needed, it will be inserted in the minutes.

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### 4. Public Comments

None

### 5. Treasurer's Report

President Hoffman presented the April reports, including a review of the cash statement, accounts payable and income statement.

The Board accepted the Treasurer's Report.

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### 6. Committee Reports

**Finance Committee** – May 12, 2009 meeting, Trustee Hoffman reporting.

The committee reviewed the April financial reports.

The next meeting was scheduled for Tuesday, June 9, 2009 at 4:30 p.m.

**Building and Grounds** -None

**Policy** – None

**Fund Development Planning** – Chairman Hoffman reporting.

The next meeting was rescheduled for Tuesday, June 2, 2009 at 7:00 p.m. in the Estelle Cooperman Board Room.

### 7. Friends of the Library Report –

The Minutes of the February 18, 2009 meeting were reviewed.

The next scheduled meeting is for Wednesday, May 20, 2009 at 7:00 p.m.

### 8. Librarian's Report

#### **Statistics**

Year to Date total circulation is 111, 032, 8% more than the same period in 2008 (102,823).

Website hits from non-staff users were 197,558 for April, down from March by 24,790.

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Patron registrations show a net increase of 19 from March at 9,229 active cards, with 80 new patrons and 99 renewals. This represents 41.1% of the Morton Grove population with active cards.

MyMediaMall downloads were 60 for April. Registration now totals 378 with 4 patrons joining.

### ***Reciprocal Borrowing Sheet***

One of the trustees noted that the reciprocal borrowing sheet was not in the board packet. Director Schapiro will email this sheet to all the trustees.

### ***Spring Blast 2009***

The weather did not discourage the community from attending this event. The turn out was greater than the previous year. Children of all ages participated in the various activities.

### ***Summer Reading Program and Library Challenge***

Pre-registration begins May 18. This program runs from June 8 to August 2, 2009. Great prizes are available to win.

### ***Lab Fest – July 25, 2009***

This community event is co-sponsored with the Morton Grove Park District, School District 70 and Science Chicago/Museum of Science and Industry.

### ***Xerox Copiers***

Two new copiers have been leased. One is located in the Administration Office and the other is located on the south side of the main floor between the two restrooms.

### ***Young Adult Service Librarian***

Jenny Butler will be resigning at the end of April and moving back to Colorado. A search to fill this position will start in August. Temporary coverage for the summer is in place.

### ***MB Financial and Northern Trust***

Director Schapiro and Trustee Goldstein will be working with MB Financial and Northern Trust on transferring library funds to CDs.

**9. Unfinished Business**

***New Building***

None

***Revision to Nonofficial Recording of Public Meetings Policy***

The revision of this policy removes section C3, the two business days requirement for permission to record an open meeting.

**Motion** by Trustee Quinn to accept the revision to the Nonofficial Recording of Public Meetings Policy.

Seconded by Trustee Miller.

Approved by voice vote.

**10. New Business**

***Special Meeting in May***

A Swearing in Ceremony for Trustee elect Arthur Goldstein and Trustee elect David Levin was scheduled for Thursday, May 28, 2009 at 7:00 p.m. in the Estelle Cooperman Board Room.

***Trustee Attendance by Electronic Means***

Tabled for the next board meeting.

***PSA-Dewberry/BCA Proposal***

Rick McCarthy was not able to attend the meeting.

***Communications***

Morton Grove Public Officials' & Administrators' meeting scheduled for Tuesday, May 19, 2009, 4:00 p.m. at East Main School District 63 in Des Plaines.

MGPL Survey –Tabled for the next board meeting.

Meeting was adjourned at 8:51 p.m.

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**Secretary**