

**MORTON GROVE PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**MINUTES OF THE REGULAR MEETING**

**JUNE 9, 2011**

*Mission Statement*

*The Morton Grove Public Library will provide a place offering materials, programs and services to assist the community in its pursuit of personal growth and lifelong learning.*

*Vision Statement*

*Morton Grove Public Library will meet the needs of its growing increasingly diverse community by providing services and partnering with other community organizations. All will be welcome to follow their interests, expand their dreams, learn new skills and interact with other members of the community to enhance their quality of life. The Board of Trustees and staff will work together to serve the public and respond to the changing roles of libraries.*

**1. Call to Order**

President Albers called the meeting to order at 7:00 p.m.

**2. Roll Call**

Secretary Hoffman called the roll.

***Trustees Present:*** Mark Albers, President; Paul Berg; David Calimag; Arthur Goldstein; Dan Hoffman; Secretary; Cathy Peters, Treasurer; Christa Quinn

***Village Trustee:*** Larry Gomberg

***Others Present:*** Benjamin Schapiro, Director; Kevin Justie, Assistant Director/Coordinator of Automated & Technical Services; Natalya Fishman, Head of Reference; Rosetta Metz, Community Outreach Coordinator; Blanche Miyamoto, Administrative Assistant; Caitlin Savage, Head of Circulation; Nancy Brothers; Programming/PR; Karina Guico, Programming; Brenda Glenn, YS Librarian

***Visitors:*** Roger Ritzman, legal council for MGPL; Estelle Cooperman, Laura Frisch and Family, Audrey Goldstein, Gil Peters, Eric Poders; Carrie Porter, reporter from Morton Grove Patch; Cathryn Gran, Morton Grove Champion; WebLink representative; four other Morton Grove residents

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### **3. Minutes**

Minutes of the regular meeting of May 12, 2011 were reviewed.

Changes in minutes – Add Bernadette Fahy to the roll call as absent.  
On page 2 under the heading “ADA Compliance and Building Condition Presentation” add the word “current” to the following sentence “ Tom Hoffman and Joe Huberty used a power point presentation to show the lack of the current ADA compliance and the condition of the library building.”

**Motion** by Trustee Peters to approve the May 12 minutes with changes.  
Seconded by Trustee Berg.  
Approved by voice vote.

### **4. Public Comments**

Estelle Cooperman, former MGPL Trustee commented on the May 12<sup>th</sup> Board meeting that MGPL’s bylaws were ignored and the protocol for committee people was changed. If anything in the bylaw is changed it must be brought up for discussion and someone has to second it.

Estelle Cooperman also objected to the rescinding of the AmericanEagle contract.

Eric Poder recommended that the board consider moving the location of the board meetings to the Baxter Room.

Hannah Frisch wanted to know why the Urban Garden Project was put on hold.

Larry Levin commented on a change in the agenda to allow public comments at the end of the meeting. For now, public comment is allowed only at the beginning. President Albers will add it on the agenda of the next meeting.

Laura Frisch commented on one of the campaign points that the newly elected trustees mentioned they would work on. This was to increase or decrease the library’s budget to match or fall below the increase or decrease of the overall Village budget.

### **5. Treasurer’s Report**

Treasurer Peters presented the May reports, which included a review of the cash statement, accounts payable and income statement.

The Board accepted the Treasurer’s Report.

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### **6. Committee Reports**

**Finance Committee** – June 7, 2011 meeting, Treasurer Peters reporting. The committee reviewed the April financial reports.

The next meeting was scheduled for Tuesday, July 12, 2011 at 4:15 p.m.

At this time Trustee Hoffman introduced the topic of hiring an auditor for a forensic audit.

**Motion** by Hoffman to have Director Schapiro invite three –five auditors to give a proposal on a forensic audit.

A lively discussion ensued.

Seconded by Christa Quinn.  
Approved by voice vote.

***Building and Grounds*** - None

***Policy*** - None

***Building Development Committee*** – None

**7. Friends of the Library Report** – None

Need to appoint a trustee to be the board liaison at the Friends meetings.

**8. Librarian's Report**

#### ***MGPL's Lawyer***

Roger Ritzman from Peregrine, Stime, Newman, Ritzman & Bruckner, Ltd introduced himself to the Board.

#### ***Website Redesign Bids***

The rescinding of the AmericanEagle award was thoroughly examined by the Board.

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**Motion** by Trustee Peters to rescind AmericanEagle award.

Seconded by Trustee Calimag.

Roll Call vote:

Trustee Albers	Yes	Trustee Hoffman	No
Trustee Berg	Yes	Trustee Peters	Yes
Trustee Calimag	Yes	Trustee Quinn	No
Trustee Goldstein	No		

Approved by a vote of 4 to 3.

**Motion** by Trustee Peters to reopen the bidding process and ask the three bidders that had previously bid.

Seconded by Trustee Berg.

Roll Call vote:

Trustee Berg	Yes	Trustee Hoffman	No
Trustee Calimag	Yes	Trustee Peters	Yes
Trustee Goldstein	No	Trustee Quinn	Yes

Approved by a vote of 4 to 3.

**9. Unfinished Business - None**

**10. New Business**

***Wellness Insurance Network (WIN)***

Director Schapiro reported that there is 25% increase in the 2011-2012 health plan. Discussion followed on the possibility of looking into bids from other health plan. President Albers asked Director Schapiro to look into this matter. It was noted by Trustee Peters that bids for health insurance be made on January 1 of each year.

**Motion** by Trustee Quinn to approve the renewal of WIN starting July 1, 2011.

Seconded by Trustee Berg

Roll call vote:

Trustee Berg	Yes
Trustee Calimag	Yes
Trustee Goldstein	Yes
Trustee Hoffman	Yes
Trustee Peters	Yes
Trustee Quinn	Yes

Approve by unanimous roll call vote.

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### ***Board Committee Vacancies***

President Albers appointed trustees to the following committees:

Finance – Trustee Goldstein

Building and Grounds – Trustee Berg and Trustee Quinn

Policy – Trustee Calimag and Trustee Peters

Executive Committee – President Albers, Secretary Hoffman, Trustee Peters

Special Committee – President Albers created a committee for audit.

The appointed trustees to this committee are: Trustee Albers, Trustee Calimag and Trustee Peters.

### ***HVAC Replacement Bids***

There was inconsistency with the information presented to the Board. Ben will ask the contractors to redo their presentation.

**Motion** by Trustee Peters to table the HVAC Replacement Bids.

Seconded by Trustee Quinn.

Approved by voice vote.

### ***Urban Garden Project***

There was a discussion on the pros and cons of this project.

**Motion** by Trustee Berg to move forward with the urban garden project.

Seconded by Trustee Quinn.

Approved by voice vote.

### ***Staff Inservice Day***

The date for the Staff Inservice Day has been changed from Friday, August 5 to Friday, August 19, 2011.

### ***Donations***

Trustee Peters stated that the library should not be subsidizing the Friends by giving them the book sale monies. Money should stay in the library.

Motion by Trustee Berg to table this till the next meeting.

Seconded by Trustee Calimag.

Approved by voice vote.

### ***Program Expenditure Approvals***

Tabled

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**Motion** by President Albers to move into executive session at 10:10 p.m.  
Seconded by Trustee Peters.  
Approved by voice vote.

Entered regular meeting from executive session at 10:32 p.m.

**Motion** by Trustee Quinn to retain Clark, Baird, Smith as labor legal counsel.  
Seconded by Trustee Calimag.  
Roll call vote:  
Trustee Berg                      Yes  
Trustee Calimag                 Yes  
Trustee Goldstein                Yes  
Trustee Hoffman                 Yes  
Trustee Peters                    Yes  
Trustee Quinn                    Yes  
Approve by unanimous roll call vote.

The Board will be inviting Attorney Frank Tennant to the July 14<sup>th</sup> meeting to talk about his specialty in legal counsel.

**11. Communications**

The Friends of the Morton Grove Public Library will not be participating in the Morton Grove Fourth of July Parade.

Meeting was adjourned at 10:37 p.m.

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**Secretary**