

**MORTON GROVE PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**MINUTES OF THE REGULAR MEETING**

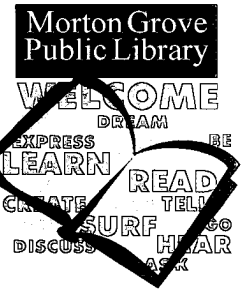
**JULY 14, 2011**

*Mission Statement*

*The Morton Grove Public Library will provide a place offering materials, programs and services to assist the community in its pursuit of personal growth and lifelong learning.*

*Vision Statement*

*Morton Grove Public Library will meet the needs of its growing increasingly diverse community by providing services and partnering with other community organizations. All will be welcome to follow their interests, expand their dreams, learn new skills and interact with other members of the community to enhance their quality of life. The Board of Trustees and staff will work together to serve the public and respond to the changing roles of libraries.*



6140 Lincoln Avenue  
Morton Grove, Illinois  
60053.2989

phone: 847.965.4220  
fax: 847.965.7903  
[www.webrary.org](http://www.webrary.org)

**1. Call to Order**

President Albers called the meeting to order at 7:02 p.m.

**2. Roll Call**

Treasurer Peters called the roll.

***Trustees Present:*** Mark Albers, President; Paul Berg; David Calimag; Arthur Goldstein; Dan Hoffman; Cathy Peters, Treasurer; Christa Quinn

***Others Present:*** Kevin Justie, Assistant Director/Coordinator of Automated & Technical Services; Natalya Fishman, Head of Reference; Rosetta Metz, Community Outreach Coordinator; Blanche Miyamoto, Administrative Assistant; Caitlin Savage, Head of Circulation; Helga Scherer; Head of Technical Services; Terry Carey, Head of Youth Services; additional staff, and over twenty-five citizens

**3. Minutes**

Minutes of the regular meeting of June 9, 2011 were reviewed.

## **Minutes of Board of Trustees Meeting – July 14, 2011 - Page 2**

Corrections to the minutes - Page 2 under the heading *Public Comments* change the word "resending" to "rescinding." Page 3 under the heading *Committee Reports* change the word "Approve" to "Approved".

**Motion** by Trustee Peters to approve the June 9<sup>th</sup> minutes with changes.  
Seconded by Trustee Calimag.  
Approved by voice vote.

Minutes of the Special Meeting of July 7, 2011 and Minutes of the Executive Meeting of July 7, 2011 were tabled.

### **4. Public Comments**

Estelle Cooperman commented that the Treasurer was appointed incorrectly and encouraged the board to correct the improper appointment.

Cindy Changyit Levin read a letter advocating the continuation of the Food for Fines Program.

Several Morton Grove residents were displeased to hear of the situation involving Director Schapiro. President Albers responded by saying that the board can not comment on this matter but will make a statement when the board is legally able to do so.

Eric Poders requested that the board meeting be moved to the Baxter Room.

Larry Levin is waiting for the board to allow public comments at the end of the board meeting as well as at the beginning.

Laura Frisch read a letter from the Director of Niles Township Food Pantry.

### **5. Treasurer's Report**

Treasurer Peters presented the June reports, which included a review of the cash statement, accounts payable and income statement.

The Board accepted the Treasurer's Report.

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### **6. Committee Reports**

**Finance Committee** – July 14, 2011 meeting, Treasurer Peters reporting.

Due to unexpected circumstances, the committee met on July 14, 2011 at 10:10 a.m. instead of July 12, 2011 at 4:15 p.m. The committee reviewed the June financial reports.

The next meeting was scheduled for Tuesday, August 9, 2011 at 4:15 p.m.

**Minutes of Board of Trustees Meeting – July 14, 2011 - Page 3**

***Building and Grounds*** – Trustee Quinn reporting.

On Monday, June 27<sup>th</sup> at 1:53 p.m. Trustee Quinn, Trustee Berg and Claude Covington, Head of Maintenance met with Elm Heating and Cooling, Inc. to discuss their HVAC replacement proposal.

***Policy*** - None

**7. Friends of the Library Report** – None

**8. Librarian's Report** - none

**9. Unfinished Business**

***HVAC Replacement Bids***

Air Comfort \$61,345; Elm \$33,978; Cahill \$34,028

**Motion** by Trustee Quinn to accept the Elm Heating and Cooling, Inc. bid  
Seconded by Trustee Peters.

Roll Call vote:

Berg	Yes	Peters	Yes
Calimag	Yes	Quinn	Yes
Goldstein	Yes	Albers	Yes
Hoffman	Yes		

Approved by unanimous vote.

***Review of Health Care Policies*** – In process

**10. New Business**

***Audit – Vendor Evaluation Status***

No report

***Library Tour for New Trustees***

Discussed the need for a building tour for Trustees but no date was set.

***Library Card – New Design***

Kevin Justie, Assistant Director, presented the board with four library card designs, for adults and for children. The suggestion is to have a week long contest allowing patrons to vote for one adult and one children library card design. The board approved. No motion was needed.

**Minutes of Board of Trustees Meeting – July 14, 2011 - Page 4**

***Explore Move of Board Meeting to Baxter Room***

The board agreed to move the board meeting from the Estelle Cooperman Board Room to the Baxter Room.

***Friends of the Library Book Donation***

The board was informed that the Friends of MGPL had been dissolved about six months ago. The board decided to sever all relationship with the Friends of MGPL. Larry Levin, MG resident spoke on behalf of the Friends and informed the board that paperwork to reinstate the Friends organization has been assembled.

**Motion** by Trustee Peters to suspend the book sale activity until the Friends are reinstated and that all books and monies received from book sales remain in custody of the library.

**Motion** by Trustee Quinn to amend the motion until such time when the Friends bring in their proper documents, then the Friends can continue their relationship with the library.  
Seconded by Trustee Berg.

**Motion** by Trustee Peters to amend the amendment.  
Seconded by Trustee Berg.

Roll call vote:

Berg	Yes	Peters	Yes
Calimag	Yes	Quinn	Yes
Goldstein	Yes	Albers	Yes
Hoffman	Yes		

Approved by unanimous vote.

***Election of Board Secretary***

The floor was open for the nomination of a Board Secretary.

**Motion** by Trustee Peters to nominate Paul Berg as Secretary.  
Seconded by Trustee Hoffman.

Roll call vote:

Berg	Yes	Hoffman	Yes	Albers	Yes
Calimag	Yes	Peters	Yes		
Goldstein	Yes	Quinn	Yes		

Approved by unanimous vote.

**Minutes of Board of Trustees Meeting – July 14, 2011 - Page 5**

**Motion** by Trustee Berg to move into executive session at 8:35 p.m.

Entered regular meeting from executive session at 9:27 p.m.

**Motion** by Trustee Peters to appoint Kevin Justie and Natalya Fishman as acting Co-Directors of the Morton Grove Public Library.

Seconded by Trustee Calimag.

Roll call vote:

Berg	Yes	Peters	Yes
Calimag	Yes	Quinn	Yes
Goldstein	Yes	Albers	Yes
Hoffman	Yes		

Approve by unanimous roll call vote.

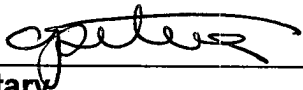
**11. Communications**

President Albers communicated to the board that due to a number of violations to the Open Meeting Act, he will need to report the violations to the Attorney General.

Co-Director Kevin Justie read a letter from Terry Carey, Head of Youth Services announcing her resignation.

Co-Director Kevin Justie read a letter he wrote in appreciation to the board and reassurance and encouragement to the staff.

Meeting was adjourned at 9:35 p.m.

Acting   
Secretary