

MORTON GROVE PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
JULY 12, 2007

1. Call to Order

President Miller called the meeting to order at 7:30 p.m.

2. Roll Call

Secretary Quinn called the roll.

Trustees Present: Sadiqua Ahmad; Estelle Cooperman, Treasurer; Arthur Goldstein; Dan Hoffman; Renée Miller, President; Jan Sykes; Agnes Quinn, Secretary

Others Present: Benjamin Schapiro, Director; Kevin Justie, Assistant Director/Coordinator of Automated & Technical Services; Blanche Miyamoto, Administrative Assistant

Visitors: Elizabeth Kaiz, Young Adult Services Librarian; Charles Bernstein, Local Coordinator for Bathroom Poetry Project

3. Minutes

Minutes of the regular meeting of June 14, 2007 were reviewed.

Motion by Trustee Cooperman to approve the minutes.
Seconded by Trustee Sykes.
Approved by voice vote.

4. Treasurer's Report

Treasurer Cooperman presented the June reports, including review of the cash statement, accounts payable, and income statement.

The Board decided that the amount in the miscellaneous expense be increased in the next budget year.

The Board would like a copy of the June 2006 income statement for comparison purposes.

The Treasurer's Report was accepted by the Board. No motion was needed.

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Finance Committee – July 10, 2007 meeting, Trustee Cooperman reporting.

The committee reviewed the June financial reports.

The next meeting was scheduled for August 7, 2007, at 4:30 p.m.

Board Meeting Schedule Change

As discussed previously, the September meeting will be on the 20th at 7:30 p.m instead of the 13th.

Introduction of New Young Adult Services Librarian

Elizabeth Kaiz acquainted herself with the Board by giving her educational background and her vision in working with the teens.

5. Committee Reports

Building and Grounds – no report

The committee will meet to recommend new furniture for the Board Room and discuss the re-striping of the east and north parking spaces. Director Schapiro will contact the committee members to set up a meeting date.

Policy – Trustee Sykes reporting.

The committee reviewed four policies:

1. MGPL Privacy Policy on reserve items – the committee recommended no change to the policy.
2. Compassionate Leave Policy –broadly stated, the committee recommended changing the compassionate leave to include domestic partner and to make the pool of eligible relatives the same for employee and their spouse or domestic partner. The committee also specified how a domestic partner is defined.
3. Fee for Feature Films and Video Games – the committee recommended that the policy be changed to charge a \$1.00 fee for all patrons but waive the fee for Morton Grove residents.
4. Compensation for Sunday Hours – the committee recommended changing current policy “Compensation for Sunday Work, Paid in Time” so that the rate of compensation is 7.5 hours instead of 6 hours. To clarify eligibility for this compensation, the phrase “occasional Sunday” was better defined.

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Motion by Trustee Hoffman to accept the report as a whole.
Seconded by Trustee Quinn.
Approved by voice vote.

Motion by Trustee Cooperman to have Director Schapiro implement this report immediately.
Seconded by Trustee Hoffman.
Approved by voice vote.

6. Librarian's Report

Statistics

Total circulation for June exceeded June 2006 by 7.2%.

This June's total circulation is the highest since 1986.

Family Circle Magazine

This magazine listed Morton Grove as a top ten place to raise a family.

Bathroom Poetry Project

To be discussed in detail under New Business.

ESC Report

Carolyn Rusnak, Project Leader will give an update of the project under New Business.

New Building

Discussion of a new building and replacement options for a new building to be taken up under New Business.

7. Unfinished Business

None

8. New Business

ESC Report

Carolyn Rusnak reviewed the consulting agreement with the Board. She reported that interviews are in process with board members, staff and people from the community. The information from the interviews will be put in a report and presented to the board.

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The ESC committee met with a few staff, Director Schapiro, and President Miller on June 27. Carolyn would like to have two more trustees on the committee. The next meeting date was scheduled for Wednesday, July 25 from 2:00 p.m. to 4:00 p.m. Most of the board members were not available for this time slot. After further discussion, the scheduled meeting was changed to 5:00 p.m. on either July 24 or 26 to accommodate the trustees who were interested. Trustee Cooperman, Trustee Goldstein, and Trustee Hoffman expressed interest.

Director Schapiro will connect with Carolyn on the exact date of the meeting and the names of the trustees who will attend.

Trustee Fundraising Project Retreat

The ESC committee will be attending this retreat scheduled for Saturday, October 20 from 8:40 a.m. to 12:00 p.m.

Bathroom Poetry Project

Charles Bernstein, Local Coordinator presented this project to the Board. This would be a free service which involves posting poems in the two bathrooms on the main floor of the library. Poems would be approved first by Director Schapiro and new poems would be posted each week.

Motion by Trustee Sykes to authorize Director Schapiro to enter into an agreement with Charles Bernstein on the Bathroom Poetry Project.

Seconded by Trustee Goldstein.

Approved by voice vote.

Discussion of Building Options

The Board agreed that the Library needs a new building. It was decided that the first step in this process was to look for a piece of property about 40,000 – 50,000 square feet. Trustee Goldstein will look into this matter and get back to the Board.

9. Communications

None

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Meeting was adjourned at 9:17 p.m.

Secretary

Final 8/10/07