

MORTON GROVE PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
JANUARY 8, 2009

1. Call to Order

President Hoffman called the meeting to order at 7:30 p.m.

2. Roll Call

Secretary Sykes called the roll.

Trustees Present: Sadiqua Ahmad; Estelle Cooperman; Arthur Goldstein; Dan Hoffman, President; Renée Miller; Agnes Quinn, Treasurer; Jan Sykes, Secretary

Others Present: Benjamin Schapiro, Director; Kevin Justie, Assistant Director/Coordinator of Automated & Technical Services; Natalya Fishman, Head of Reference; Blanche Miyamoto, Administrative Assistant

Visitors: Helga Scherer, Head of Technical Services; Dan Berg, Partner at Sikich; Eric M. Poders

3. Minutes

Minutes of the regular meeting of December 11, 2008 were reviewed.

Motion by Trustee Cooperman to approve the minutes
Seconded by Trustee Sykes.
Approved by voice vote.

4. Public Comments – None

5. Treasurer's Report

Treasurer Quinn presented the December reports, including a review of the cash statement, accounts payable and income statement.

The Board accepted the Treasurer's Report.

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Finance Committee – January 6, 2009 meeting, Trustee Quinn reporting.

The committee reviewed the December financial reports.

The next meeting was scheduled for Tuesday, February 10, 2009 at 4:30 p.m.

Review of 2008 Audit

Dan Berg, Partner of Sikich, reviewed the Library's "Statement of Net Assets and Balance Sheet" and the "Schedule of Revenues, Expenditures and Changes in Fund Balance- Budget and Actual For the Year Ended December 31, 2007". The Board accepted the Audit Report.

6. Committee Reports

Building and Grounds

Trustee Hoffman, Trustee Goldstein and Director Schapiro met with the landscape architect (hired by the Village of Morton Grove) on Wednesday, December 17, 2008 at 4:00 p.m. in the Director's office at the Library. Proposals were presented and discussed. No action was taken.

Policy – None

Fund Development Planning – Chairman Hoffman reporting.

Trustee Hoffman asked for volunteers from the Board to be on the newly formed Vision Committee to start preliminary work on the vision statement and the strategic plan. The volunteers are: Trustees Cooperman, Goldstein, Miller and Sykes. This committee will meet on Thursday, January 15, 2009 at 6:30 p.m. in the Board Room.

7. Friends of the Library Report

Director Schapiro will be mailing the minutes of the Friends of the Library meeting to the trustees.

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8. Librarian's Report

Statistics

Year to Date total circulation is 313,339, 2.4% more than the same period in 2007 (305,938).

Website hits from non-staff users were 192,682 for December, down from November by 5,728.

Patron registrations show a decrease of 35 from November at 9,049 active cards, with 61 new patrons and 92 renewals. This represents 40.3% of the Morton Grove population with active cards.

MyMediaMall downloads were 72 for this month. Registration now totals 335 with 8 patrons joining.

9. Unfinished Business

New Building

No report.

10. New Business

Presentation of Event Keeper System

Kevin Justie demonstrated how the new calendar/registration system works. The Board was very pleased with this new system. Reference and Youth Services will be using the Event Keeper starting Monday, January 12. In early March, this system will be available to the public.

Second "Going Green" Video

The Board viewed the video available on UTUBE. The Library owns a channel on UTUBE.

11. Communications

The Executive Session minutes of December 11, 2008 will be reviewed and approved at the February board meeting.

Meeting was adjourned at 8:48 p.m.

Secretary