

MORTON GROVE PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING

AUGUST 27, 2009

Mission Statement

The Morton Grove Public Library will provide a place offering materials, programs and services to assist the community in its pursuit of personal growth and lifelong learning.

Vision Statement

Morton Grove Public Library will meet the needs of its growing increasingly diverse community by providing services and partnering with other community organizations. All will be welcome to follow their interests, expand their dreams, learn new skills and interact with other members of the community to enhance their quality of life. The Board of Trustees and staff will work together to serve the public and respond to the changing roles of libraries.

1. Call to Order

President Hoffman called the meeting to order at 7:30 p.m.

2. Roll Call

Secretary Sykes called the roll.

Trustees Present: Bernadette Fahy; Arthur Goldstein, Treasurer; Dan Hoffman, President; David Levin; Renée Miller; Agnes Quinn; Jan Sykes, Secretary

Others Present: Benjamin Schapiro, Director; Kevin Justie, Assistant Director/Coordinator of Automated & Technical Services; Natalya Fishman, Head of Reference; Rosetta Metz, Community Outreach Coordinator; Blanche Miyamoto, Administrative Assistant

Visitors: Helga Scherer, Head of Technical Services; Audrey Goldstein, representative of the Friends Group; Eric M. Poders

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3. Minutes

Minutes of the regular meeting of July 9, 2009 were reviewed.

Motion by Trustee Miller to approve the minutes.
Seconded by Trustee Goldstein.
Approved by voice vote.

4. Public Comments - None

5. Treasurer's Report

Treasurer Goldstein presented the July reports, including a review of the cash statement, accounts payable and income statement.

The Board accepted the Treasurer's Report.

6. Committee Reports

Finance Committee – August 25, 2009 meeting, Treasurer Goldstein reporting.

The committee reviewed the July financial reports.

The next meeting was scheduled for Tuesday, September 8, 2009 at 4:30 p.m.

Building and Grounds -None

Policy – None

Fund Development Planning – Chairman Hoffman reporting.

Strategic Planning – Trustee Sykes will make corrections to the Strategic Plan report. The next step is to have staff review the report for input.

7. Friends of the Library Report – Audrey reporting.

The Friends Group has \$2,200 in their bank account. An amount of \$280 was received from the book sale shelves located across from the circulation desk and \$100 was received from the LabFest.

There will be a Book Sale on Sunday, October 4, 2009 from 1:30 p.m. to 4:00 p.m.

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8. Librarian's Report

Statistics

Year to Date total circulation is 230,978, 9.5% more than the same period in 2008 (186,244).

Website hits from non-staff users were 218,588 for July, down from June by 28,089.

Patron registrations show a net increase of 75 from June at 9,379 active cards, with 112 new patrons and 225 renewals. This represents 41.8% of the Morton Grove population with active cards.

MyMediaMall downloads were 73 for July. Registration now totals 404 with 11 patrons joining.

New HVAC

Air Comfort Corporation set up a new HVAC unit to service the Estelle Cooperman Board Room.

WiFi Network

The WiFi upgrade allows the computer classes to connect to the faster staff network/T1 interface without compromising security on the staff network.

Books & Beyond Expanded

The newsletter was expanded to 12 pages. This will be for the Sept/Oct and Nov/Dec editions. The goal is to improve Books & Beyond as a tool to market the Library's programs and services.

Resignation

Bonnie Zeitlin has turned in her resignation letter and will be ending her twenty-three years with MGPL on October 7, 2009.

9. Unfinished Business

New Building

President Hoffman met with Mayor Dan Staackmann to discuss the library's situation. Mayor Staackmann will support the library and will present our concerns to the village trustees.

President Hoffman met with Scott, the owner of Classic Design Awards to discuss the possibility of purchasing his property.

President Hoffman will be meeting with a Comcast representative to inform Comcast of the Library's plan for potential expansion/remodeling.

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President Hoffman is seeking a contact, who is responsible for real estate, from the Archdiocese of Chicago.

10. New Business

Presentations

James Rachlin from BMO Capital Markets was not able to attend this meeting but will be making a presentation at the September 10th meeting.

Jeff Smies from Smies & Associates and Joseph Huberty from Engberg Anderson were scheduled to attend but did not show up. Both will be invited to make a presentation at a future meeting.

Review of Per Capita Grant Requirements

The Per Capita Grant for 2010 will be 16% smaller.

Trustees are required to review Chapter 75 of the Illinois Library Laws & Rules. Also, trustees are to review MGPL policies and procedures pertaining to village libraries. Director Schapiro will be looking for feedback from all trustees.

Meeting Time

The starting time of the Board Meeting was discussed.

Motion by Trustee Fahy to change the starting time to 7:00 p.m. instead of 7:30 p.m.

Seconded by Trustee Quinn.

Approved by voice vote.

An ad will be published in the Morton Grove Champion to inform the public that the starting date for the September, November and December meetings will be at 7:00 pm.

Communications

President Hoffman commented that “Staff Day” went well.

Meeting was adjourned at 8:34p.m.

Secretary