

**MORTON GROVE PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**MINUTES OF THE REGULAR MEETING**

**APRIL 14, 2011**

*Mission Statement*

*The Morton Grove Public Library will provide a place offering materials, programs and services to assist the community in its pursuit of personal growth and lifelong learning.*

*Vision Statement*

*Morton Grove Public Library will meet the needs of its growing increasingly diverse community by providing services and partnering with other community organizations. All will be welcome to follow their interests, expand their dreams, learn new skills and interact with other members of the community to enhance their quality of life. The Board of Trustees and staff will work together to serve the public and respond to the changing roles of libraries.*

**1. Call to Order**

President Hoffman pro tem called the meeting to order at 7:00 p.m.

**2. Roll Call**

Secretary Miller pro tem called the roll.

***Trustees Present:*** Bernadette Fahy; Laura Frisch; Arthur Goldstein, Treasurer; Dan Hoffman, Larry Levin, Renée Miller

***Others Present:*** Benjamin Schapiro, Director; Kevin Justie, Assistant Director/Coordinator of Automated & Technical Services; Natalya Fishman, Head of Reference; Rosetta Metz, Community Outreach Coordinator; Blanche Miyamoto, Administrative Assistant; Caitlin Savage, Head of Circulation; Helga Scherer, Head of Technical Services; Nancy Brothers; Programming/PR

***Visitor:*** Pat Kansoer, Gil Peters, Cheryl Noll, Cathy Lauke, Larry Gomberg, Paul Berg, Cathryn Gran, Carrie Miller

## **Minutes of Board of Trustees Meeting – April 14, 2011 - Page 2**

### **3. Minutes**

Minutes of the regular meeting of March 10, 2011 were reviewed.

**Motion** by Trustee Larry Levin to approve the minutes.  
Seconded by Trustee Goldstein.  
Approved by voice vote.

### **4. Public Comments**

Gil Peters commented on the board vacancy and the viewing of the executive session minutes.

Pat Kansoer commented on the resignation of the board president and thanked the current board members for their service to the library.

Paul Berg commented on the board vacancy, the viewing of the executive session minutes and thanked the current board members for their service to the library.

### **5. Treasurer's Report**

Treasurer Goldstein presented the March reports, which included a review of the cash statement, accounts payable and income statement.

The Board accepted the Treasurer's Report.

---

### **6. Committee Reports**

**Finance Committee** – April 12, 2011 meeting, Treasurer Goldstein reporting. The committee reviewed the March financial reports.

The next meeting was scheduled for Tuesday, May 10, 2011 at 5:00 p.m.

***Building and Grounds*** - None

***Policy*** - None

***Building Development Committee*** – None

**7. Friends of the Library Report** – Liaison Larry Levin reporting. Refer to the Librarian's Report for detailed information.

## **Minutes of Board of Trustees Meeting – April 14, 2011 - Page 3**

### **8. Librarian's Report**

#### ***Statistics***

Total circulation for March was 33,607 up from 29,307 last month. Year to date circulation is 95,018, 13.5% more than the same period in 2010 (85,719).

Website hits from non-staff users were 54,898 for March, up from February by 7,446. This is an average of 1,788 hits per day, a -3% change compared to this month last year.

Patron registrations show a net loss of 38 from February at 10,015 active cards, with 82 new patrons and 157 renewals. Based on the 2000 census, this represents 43% of the Morton Grove population with active cards.

MyMediaMall downloads were 280 for March. Registration now totals 696 with 24 patrons joining.

#### ***Website Redesign***

Director Schapiro and Assistant Director Kevin Justie will be interviewing three vendors during the week of April 18, 2011. The 2011 Per Capita Grant will be used to fund the redesign of the Library's website.

### **9. Unfinished Business - None**

### **10. New Business**

#### ***Acceptance of David Levin's Resignation***

A letter of resignation dated April 6, 2011 was included in the board packet for review.

**Motion** by Trustee Fahy to accept David Levin's resignation as President of the Library Board of Trustees.

Seconded by Trustee Frisch.

Approved by voice vote.

#### ***Appointment of Board Officers***

Tabled for the May board meeting.

**Minutes of Board of Trustees Meeting – April 14, 2011 - Page 4**

***Library Calendar***

Director Schapiro proposed that the Library close on Sunday, July 3, the day before the Fourth of July holiday.

**Motion** by Trustee Goldstein to approve the closing of the Library on Sunday, July 3, 2011.

Seconded by Trustee Larry Levin.

Trustee Larry Levin moved to go into Executive Session at 7:22 p.m.

The Board came out of executive session at 7:47 p.m.

***Executive Session Minutes***

Each of the six executive session minutes were reviewed by the Board in Executive Session.

**Motion** by Trustee Frisch to release the executive session minutes of December 9, 2010; November 11, 2010; October 14, 2010; July 8, 2010; February 11, 2010.

Seconded by Trustee Larry Levin.

Roll call vote:

Trustee Fahy	Yes
Trustee Frisch	Yes
Trustee Goldstein	Yes
Trustee Hoffman	Yes
Trustee Larry Levin	Yes
Trustee Miller	Yes

Approved by unanimous roll call vote.

**Motion** by Trustee Frisch to retain the January 14, 2010 executive session minutes.

Seconded by Trustee Larry Levin.

Roll call vote:

Trustee Fahy	Yes
Trustee Frisch	Yes
Trustee Goldstein	Yes
Trustee Hoffman	Yes
Trustee Larry Levin	Yes
Trustee Miller	Yes

Approved by unanimous roll call vote.

**Minutes of Board of Trustees Meeting – April 14, 2011 - Page 5**

**Motion** by Trustee Larry Levin to dispose of executive session tapes 18 months after the date of the meeting recorded as per 5 ILCS 2.06 (c)  
Seconded by Trustee Frisch.

Roll call vote:

Trustee Fahy	Yes
Trustee Frisch	Yes
Trustee Goldstein	Yes
Trustee Hoffman	Yes
Trustee Larry Levin	Yes
Trustee Miller	Yes

Approved by unanimous roll call vote.

***Appointment of Trustee for Vacant Position***

The candidate's application was reviewed in Executive Session.

**Motion** by Trustee Miller to appoint Christa Quinn as trustee to replace David Levin until the next election.

Seconded by Trustee Frisch.

Roll call vote:

Trustee Fahy	Yes
Trustee Frisch	Yes
Trustee Goldstein	Yes
Trustee Hoffman	Yes
Trustee Larry Levin	Yes
Trustee Miller	Yes

Approved by unanimous roll call vote.

**11. Communications**

President Hoffman announced upcoming activities.

Meeting was adjourned at 7:54 p.m.

---

**Secretary**