

MORTON GROVE PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
APRIL 16, 2009

1. Call to Order

President Hoffman called the meeting to order at 7:30 p.m.

2. Roll Call

Secretary Sykes called the roll.

Trustees Present: Sadiqua Ahmad; Estelle Cooperman; Arthur Goldstein; Dan Hoffman, President; Renée Miller; Agnes Quinn; Jan Sykes, Secretary

Others Present: Benjamin Schapiro, Director; Kevin Justie, Assistant Director/Coordinator of Automated & Technical Services; Blanche Miyamoto, Administrative Assistant

Visitors: Rosetta Metz, Community Outreach Coordinator; Eric M. Poders; Trustee elect David Levin; Morton Grove resident, Judy Garcia

3. Minutes

Minutes of the regular meeting of March 12, 2009 were reviewed.

Correction to the Minutes on page 2 under the heading Treasurer's Report, Finance Committee, change "February 12, 2009" to "March 10, 2009".

Correction to the Minutes on page 5 under the heading New Business, "School Use Only" Library Cards, change "allow" to "allowing".

Motion by Trustee Cooperman to approve the minutes as corrected.

Seconded by Trustee Ahmad.

Approved by voice vote.

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Minutes of the executive session meeting of February 12, 2009 were reviewed.

Motion by Trustee Cooperman to approve the minutes of the executive session.

Seconded by Trustee Ahmad.

Approved by voice vote.

4. Public Comments

MG resident, Judy Garcia informed the board that her property on 8510 Georgiana was available for purchase if the board was interested at present or any time in the future.

5. Treasurer's Report

President Hoffman presented the March reports, including a review of the cash statement, accounts payable and income statement.

President Hoffman announced the resignation of Trustee Quinn as Treasurer.

President Hoffman nominated Trustee Goldstein to fill Trustee Quinn's term as Treasurer ending in 2010.

Motion by Trustee Hoffman to approve Trustee Goldstein as Treasurer.

Seconded by Trustee Cooperman.

Approved by voice vote.

The Board accepted the Treasurer's Report.

6. Committee Reports

Finance Committee – April 7, 2009 meeting, Trustee Hoffman reporting.

The committee reviewed the March financial reports.

The next meeting was scheduled for Tuesday, May 12, 2009 at 4:30 p.m.

Building and Grounds -None

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Policy – None

Fund Development Planning – Chairman Hoffman reporting.

The Strategic Planning Committee met on Monday, April 6, 2009 at 4:30 p.m. in the Board Room. At this second meeting, staff managers Terry Carey, Natalya Fishman, Kevin Justie and Helga Scherer joined the committee to help in the development of the Library's strategic planning.

The next scheduled meeting is Monday, June 1, 2009 at 5:00 p.m. in the Board Room.

7. Friends of the Library Report –

The Minutes of the February 18, 2009 meeting were reviewed.

Enrollment of new members continues.

July 4th Parade – Trustee Hoffman suggested that the Friends group be asked to participate in the parade. The board agreed.

8. Librarian's Report

Statistics

Year to Date total circulation is 83,797, 6.7% more than the same period in 2008 (78,538).

Website hits from non-staff users were 222,348 for March, up from February by 37,963.

Patron registrations show a net increase of 86 from January at 9,089 active cards, with 90 new patrons and 131 renewals. This represents 40.9% of the Morton Grove population with active cards.

MyMediaMall downloads were 48 for March. Registration now totals 374 with 10 patrons joining.

Retirement

Director Schapiro thanked Trustee Ahmad for her four years of dedicated service on the library board.

Director Schapiro thanked Trustee Cooperman for her thirty-six years of dedicated service on the library board and the extraordinary work she has done for the library throughout the years.

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Young Adult Services Librarian

Liz Kaiz has turned in her letter of resignation, effective as soon as a replacement is hired. This position has been opened to internal candidates. Three interviews have been scheduled.

Adult Internet PCs

With the increasing demand of internet use, three new PCs have been purchased. Tables and chairs have also been purchased for the new PCs.

Computer Classes

The change from one-on-one computer training to multi-person computer classes has been very successful. Its popularity is shown by waiting lists for each scheduled class.

9. Unfinished Business

New Building

As mentioned under “Public Comments”, property at 8510 Georgiana is available for purchase.

Revision to Nonofficial Recording of Public Meetings Policy

Director Schapiro received a letter from the Office of the Attorney General Lisa Madigan concerning the rules of the nonofficial recording of public meetings. Director Schapiro responded back in a letter and is now waiting for a reply from the Office of the Attorney General.

10. New Business

Election of Treasurer

Trustee Goldstein was elected as Treasurer, motioned and approved under “Treasurer’s Report”.

Revision to No Smoking Policy

The suggested revision to this policy is as follows:

The Morton Grove Public Library is designated a non-smoking building. Smoking is not allowed inside the building or outside the building within 15 feet of an entrance, exit or window by staff or patrons. Patrons violating this policy will be asked to desist or leave the building. Staff violating this policy will receive a warning from their supervisor.

Motion by Trustee Sykes to approve the replacing of the existing policy with the revised policy.
Seconded by Trustee Ahmad.
Approved by voice vote.

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Renaming of Board Room

The Board of Trustees of the Morton Grove Public Library presented a plaque to Trustee Cooperman to be mounted on the outside wall of the Board Room renaming the room “Estelle Cooperman Board Room” in honor of Trustee Cooperman.

Motion by Trustee Miller to approve the renaming of the Board Room to “Estelle Cooperman Room” in perpetuity.

Seconded by Trustee Quinn.

Approved by voice vote.

Communications

None

Meeting was adjourned at 8:25 p.m.

Secretary